

**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
ANNUAL PROJECT PROCUREMENT MANAGEMENT PLAN**

[For Goods Procured Outside of the DBM Procurement Service]

**FY- 2017**

Name of Procuring Unit: **CENRO Midsayap**Date Prepared: **September 30, 2016**Type of APP: (  ) Original (  ) Supplemental (  ) Amendment**APPMP \_CONSOLIDATED**

Item No.	Articles and Specifications/ Type of Service	Mode of Procurement	Unit Price	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		TOTAL	
				Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount
	<b>COMMON OFFICE SUPPLIES</b>												
1	AIR FRESHENER, 280mL/can	Shopping	94.36	2	188.72	2	188.72	2	188.72	2	188.72	8	754.88
2	ALCOHOL, 70%, ethyl		42.24	19	802.56	17	718.08	17	718.08	15	633.60	68	2,872.32
3	BALLPEN, Black 50s/box		165.00	27	4,455.00	16	2,640.00	22	3,630.00	16	2,640.00	81	13,365.00
4	BOOK PAPER, legal/ream		198.00	47	9,306.00	72	14,256.00	47	9,306.00	47	9,306.00	213	42,174.00
5	BOOK PAPER, short/ream		168.00	49	8,232.00	74	12,432.00	49	8,232.00	49	8,232.00	221	37,128.00
6	CARTOLINA, assorted color, 20s/pack		72.80	4	291.20	3	218.40	3	218.40	2	145.60	12	873.60
7	CARTOLINA, white, 20s/pack		57.20	4	228.80	3	171.60	3	171.60	2	114.40	12	686.40
8	CLIP, bulldog (3")		8.10	20	162.00	20	162.00	20	162.00	20	162.00	80	648.00
9	CLIP, backfold, 25mm, 12s/box		15.36	4	61.44	4	61.44	3	46.08	3	46.08	14	215.04
10	CLIP, backfold, 50mm, 12s/box		44.44	3	133.32	2	88.88	4	177.76	2	88.88	11	488.84
11	CLIP, backfold, 19mm, 12s/box		7.95	3	23.85	4	31.80	3	23.85	3	23.85	13	103.35
12	CLIP, backfold, 32mm, 12s/box		17.42	6	104.52	5	87.10	5	87.10	4	69.68	20	348.40
13	COLUMNAR PAD, 14 cols, 50 gsm min.		46.08	4	184.32	0	-	0	-	0	-	4	184.32
14	COLUMNAR PAD, 16 cols, 50 gsm min.		44.99	4	179.96	0	-	0	-	0	-	4	179.96
15	COLUMNAR NOTEBOOK, 12 cols		20.85	2	41.70	0	-	0	-	0	-	2	41.70
16	COMPACT DISK RECORDABLE, 700mb, 80 min recording time		10.97	49	537.53	69	756.93	49	537.53	49	537.53	216	2,369.52

17	DVD RECORDABLE, 16xspeed, 4.7 capacity		14.79	29	428.91	28	414.12	28	414.12	27	399.33	112	1,656.48
18	CORRECTION FLUID, water based, min 15mL.		43.00	11	473.00	10	430.00	10	430.00	4	172.00	35	1,505.00
19	DATA FILE BOX, (5"x9"x15-3/4")		64.73	18	1,165.14	14	906.22	12	776.76	12	776.76	56	3,624.88
20	ENVELOPE, documentary (10"x15"), 500s/box		617.72	1	617.72	1	617.72	1	617.72	0	-	3	1,853.16
21	ENVELOPE, expanding, kraft, legal size, 100s/box		686.35	2	1,372.70	1	686.35	1	686.35	1	686.35	5	3,431.75
22	ENVELOPE, pay, kraft, (4"x7-1/2"), 500s/box		108.18	2	216.36	0	-	2	216.36		-	4	432.72
23	ENVELOPE, expanding, plastic, legal size		48.28	22	1,062.16	22	1,062.16	10	482.80	0	-	54	2,607.12
24	ENVELOPE, documentary, A4, 500s/box		485.95	1	485.95		-	1	485.95	1	485.95	3	1,457.85
25	ERASER, blackboard/whiteboard		11.17	3	33.51	1	11.17	0	-	0	-	4	44.68
26	ERASER, rubber		5.46	13	70.98	9	49.14	13	70.98	9	49.14	44	240.24
27	FIELD NOTEBOOK		80.00	40	3,200.00		-	40	3,200.00		-	80	6,400.00
28	FILE ORGANIZER, expanding, legal, plastic, assorted colors		83.39	2	166.78	0	-	0	-	0	-	2	166.78
29	FLASHDRIVE,8GB,USB 2.0 plug and play		450.00	27	12,150.00	18	8,100.00	26	11,700.00	0	-	71	31,950.00
30	FOLDER, pressboard, plain, legal, 100s/box		898.48	12	10,781.76	5	4,492.40	9	8,086.32	3	2,695.44	29	26,055.92
31	FOLDER, morocco/fancy, legal size, 50s/pack		272.11	2	544.22	7	1,904.77	0	-	0	-	9	2,448.99
32	FOLDER, morocco/fancy, A4 size, 50s/pack		260.00	2	520.00	7	1,820.00	1	260.00	0	-	10	2,600.00
33	GLUE, all purpose, 300 grams min.		48.28	10	482.80	7	337.96	2	96.56	0	-	19	917.32
34	MAP PIN, round head, 100s/box		38.40	2	76.80	2	76.80	0	-	0	-	4	153.60
35	MARKER, fluorescent, 3 colors/set		12.51	9	112.59	9	112.59	9	112.59	7	87.57	34	425.34
36	MARKING PEN, whiteboard, black		12.51	9	112.59	9	112.59	7	87.57	7	87.57	32	400.32
37	MARKING PEN, whiteboard, blue		12.51	8	100.08	6	75.06	8	100.08	5	62.55	27	337.77
38	MARKING PEN, whiteboard, red		12.51	7	87.57	7	87.57	7	87.57	6	75.06	27	337.77

39	MARKER, permanent, black		12.92	7	90.44	7	90.44	7	90.44	6	77.52	27	348.84
40	MARKER, permanent, blue		12.92	7	90.44	7	90.44	7	90.44	6	77.52	27	348.84
41	MARKER, permanent, red		12.92	6	77.52	6	77.52	6	77.52	0	-	18	232.56
42	MOUSE, optical, USB connection type		184.33	10	1,843.30	2	368.66	5	921.65	2	368.66	19	3,502.27
43	NEWSPRINT, for printing, legal/ream		75.00	0	-	10	750.00	0	-	0	-	10	750.00
44	PAPER, ruled pad,216mmx330mm, 90 sheets/pad		20.57	12	246.84	10	205.70	12	246.84	10	205.70	44	905.08
45	PAPER, thermal, 216mmx30M, 1/2" core		38.07	11	418.77	8	304.56	6	228.42	3	114.21	28	1,065.96
46	PAPER FASTENER, for paper, metal, 50 sets/box		86.25	19	1,638.75	12	1,035.00	15	1,293.75	1	86.25	47	4,053.75
47	PAPER CLIP, gem type,jumbo, 48mm, 100s/box		14.81	13	192.53	12	177.72	11	162.91	5	74.05	41	607.21
48	PAPER CLIP, gem type, 32mm, 100s/box		8.23	8	65.84	8	65.84	8	65.84	3	24.69	27	222.21
49	PENCIL, lead, w/eraser, One(1) dozen per box		24.89	12	298.68	21	522.69	11	273.79	11	273.79	55	1,368.95
50	PENCIL, mechanical, for 0.5mm lead		19.75	8	158.00	8	158.00	5	98.75	5	98.75	26	513.50
51	RECORD BOOK, 300 pages, smyth sewn		60.35	8	482.80	4	241.40	8	482.80	2	120.70	22	1,327.70
52	RECORD BOOK, 500 pages, smyth sewn		93.26	15	1,398.90	10	932.60	2	186.52	3	279.78	30	2,797.80
53	RIBBON, nylon, manual typewriter		15.81	5	79.05	2	31.62		-		-	7	110.67
54	RULER, plastic, 300mm		30.84	9	277.56	9	277.56	9	277.56	3	92.52	30	925.20
55	RULER, plastic, 450mm		38.40	5	192.00	4	153.60	2	76.80	2	76.80	13	499.20
56	SIGN PEN, black		45.51	68	3,094.68	23	1,046.73	68	3,094.68	23	1,046.73	182	8,282.82
57	SIGN PEN, blue		45.51	7	318.57	17	773.67	7	318.57	6	273.06	37	1,683.87
58	SIGN PEN, red		45.51	2	91.02	2	91.02	2	91.02	2	91.02	8	364.08
59	STAMP PAD INK, violet, 50mL		23.04	7	161.28	4	92.16	4	92.16	3	69.12	18	414.72
60	STAMP PAD, felt pad, min 60mm x 100mm		26.33	6	157.98	4	105.32	1	26.33	1	26.33	12	315.96

61	STAPLE WIRE, standard, #35		24.89	17	423.13	14	348.46	15	373.35	12	298.68	58	1,443.62
62	STAPLER w/ remover		355.00	8	2,840.00	5	1,775.00	1	355.00	0	-	14	4,970.00
63	TAPE, masking, 24mm, 50 meters length		48.28	7	337.96	9	434.52	2	96.56	2	96.56	20	965.60
64	TAPE, masking, 48mm, 50 meters length		96.33	8	770.64	5	481.65	1	96.33	0	-	14	1,348.62
65	TAPE, transparent, 24mm, 50 meters		15.36	6	92.16	6	92.16	5	76.80	5	76.80	22	337.92
66	TAPE, transparent, 48mm, 50 meters		31.77	10	317.70	8	254.16	1	31.77	1	31.77	20	635.40
67	TAPE, packaging, 48mm, 50 meters length		31.77	5	158.85	7	222.39	1	31.77	1	31.77	14	444.78
68	TOILET TISSUE, 12 rolls/pack		76.80	23	1,766.40	23	1,766.40	23	1,766.40	23	1,766.40	92	7,065.60
69	TWINE, plastic, one kilo per roll		48.15	4	192.60	2	96.30	1	48.15	0	-	7	337.05
	Subtotal:												<b>239,670.80</b>
	<b>COMMON OFFICE DEVICES</b>				-		-		-		-	0	-
1	BLADE, heavy duty cutter(L500), 10 pcs./pack		9.87	11	108.57	0	-	6	59.22	0	-	17	167.79
2	CUTTER, heavy duty		29.52	8	236.16	0	-	1	29.52	0	-	9	265.68
3	PUNCHER, heavy duty		104.23	5	521.15	1	104.23	0	-	1	104.23	7	729.61
4	SCISSORS, (6")		18.30	10	183.00	7	128.10	2	36.60	2	36.60	21	384.30
5	SHARPENER, single cutterhead		181.04	3	543.12	2	362.08	0	-	0	-	5	905.20
6	TAPE DISPENSER, heavy duty, for 24mm(1")		54.86	5	274.30	2	109.72	0	-	0	-	7	384.02
7	WASTE BASKET, plastic		27.43	13	356.59	1	27.43	3	82.29	1	27.43	18	493.74
	Subtotal:												<b>3,330.34</b>
	<b>COMMON JANITORIAL SUPPLIES</b>				-		-		-		-	0	-
1	BATHROOM SOAP, 70gms.		14.56	9	131.04	9	131.04	9	131.04	9	131.04	36	524.16
2	BROOM, soft (tambo)		95.00	5	475.00	5	475.00	5	475.00	5	475.00	20	1,900.00

3	BROOM, STICK (tingting)		15.00	3	45.00	3	45.00	3	45.00	3	45.00	12	180.00
4	CLEANSER, powder, 350gms.		17.32	6	103.92	6	103.92	6	103.92	6	103.92	24	415.68
5	DETERGENT POWDER, all purpose, 500gms.		24.15	11	265.65	11	265.65	0	-	11	265.65	33	796.95
6	INSECTICIDE, 600mL (420g) /can		116.48	1	116.48	1	116.48	1	116.48	1	116.48	4	465.92
7	MOPHANDLE, screw type, wooden handle		83.20	1	83.20	1	83.20	1	83.20	1	83.20	4	332.80
8	MOPHEAD, 100% rayon, 400g		71.76	1	71.76	1	71.76	1	71.76	1	71.76	4	287.04
9	RAG, COTTON, (7") in diameter		43.68	1	43.68	4	174.72	4	174.72	4	174.72	13	567.84
10	TOILET BOWL & URINAL CLEANER,900ml,50gms,3pcs/pack		62.40	4	249.60	4	249.60	4	249.60	4	249.60	16	998.40
	Subtotal:												<b>6,468.79</b>
	<b>COMMON OFFICE EQUIPMENT</b>				-		-		-		-	0	-
1	AIRPOT, 4.0 liters, w/ dispenser		1,300.00	2	2,600.00	1	1,300.00	0	-	0	-	3	3,900.00
2	AUTOMATIC VOLTAGE REGULATOR, 500watts		760.00	1	760.00	2	1,520.00	0	-	0	-	3	2,280.00
3	CALCULATOR, compact, electronic, LCD, desktop,12 digits		735.00	6	4,410.00	1	735.00	1	735.00	0	-	8	5,880.00
4	CHAIR, monobloc, without armrest,beige/white		325.00	18	5,850.00	12	3,900.00	0	-	12	3,900.00	42	13,650.00
5	ELECTRIC FAN, wall type		1,800.00	2	3,600.00	2	3,600.00	0	-	0	-	4	7,200.00
6	FIRE EXTINGUISHER, dry chemical, 4.5kg.		2,000.00	1	2,000.00	2	4,000.00	0	-		-	3	6,000.00
7	UNINTERRUPTIBLE POWER SUPPLY(UPS)		2,038.40	5	10,192.00	1	2,038.40	0	-	0	-	6	12,230.40
8	LAPTOP (ASUS)		36,000.00	1	36,000.00	1	36,000.00	0	-	0	-	2	72,000.00
9	LAPTOP,Asus, core i7		55,000.00	1	55,000.00		-		-		-	1	55,000.00
10	LAPTOP		45,000.00	2	90,000.00		-		-		-	2	90,000.00
11	DESKTOP , 1 set		35,000.00	4	140,000.00	2	70,000.00		-		-	6	210,000.00
12	KEY BOARD		300.00	1	300.00	2	600.00	0	-	0	-	3	900.00

13	KEY BOARD		420.00	1	420.00		-	1	420.00		-	2	840.00
14	PRINTER L210 ,3 n 1		9,700.00	1	9,700.00		-		-		-	1	9,700.00
15	CANON CARTRIDGE (811 & 810)		2,600.00	3	7,800.00	3	7,800.00	3	7,800.00	3	7,800.00	12	31,200.00
16	PRINTER CARDTRIDGE, Cannon Black		1,000.00	7	7,000.00	6	6,000.00	6	6,000.00	6	6,000.00	25	25,000.00
17	PRINTER CARDTRIDGE, Cannon Black		850.00	2	1,700.00	0	-	2	1,700.00	0	-	4	3,400.00
18	PRINTER CARDTRIDGE, Cannon Colored		1,200.00	4	4,800.00	4	4,800.00	4	4,800.00	4	4,800.00	16	19,200.00
19	PRINTER CARDTRIDGE, Cannon Colored		1,000.00	2	2,000.00	0	-	2	2,000.00	0	-	4	4,000.00
20	INK REFILL,Epson L210, set		2,000.00	5	10,000.00	6	12,000.00	6	12,000.00	5	10,000.00	22	44,000.00
21	INK REFILL, Cannon, set		600.00	7	4,200.00	7	4,200.00	7	4,200.00	6	3,600.00	27	16,200.00
22	DIGITAL CAMERA		12,000.00	1	12,000.00		-		-		-	1	12,000.00
23	DIGITAL CAMERA, DSLR w/ tri pod		50,000.00	1	50,000.00		-		-		-	1	50,000.00
24	TABLET -Samsung 8.0 GT N5100		22,000.00	3	66,000.00	3	66,000.00	0	-	0	-	6	132,000.00
25	CELLULAR PHONE, My Phone Infinity		15,000.00	25	375,000.00		-		-		-	25	375,000.00
26	CELLULAR PHONE, My Phone (Android)		9,000.00	10	90,000.00	10	90,000.00		-		-	20	180,000.00
27	POWER BANK (70,000 MAH)		3,000.00	6	18,000.00	6	18,000.00	6	18,000.00	2	6,000.00	20	60,000.00
28	PORTABLE SPEAKER WITH MICROPHONE		7,000.00	1	7,000.00		-		-		-	1	7,000.00
29	MOUSE PAD		300.00	3	900.00	1	300.00		-		-	4	1,200.00
30	MOUSE, optical, USB connection type		300.00	1	300.00	2	600.00		-		-	3	900.00
31	PORTABLE EXTERNAL HARD DRIVE (1TB)		4,000.00	2	8,000.00	4	16,000.00		-		-	6	24,000.00
	Subtotal:												<b>1,474,680.40</b>
	<b>OTHER SUPPLIES</b>												
1	RAINCOAT		350	50	17,500.00	10	3,500.00	0	-		-	60	21,000.00

2	UMBRELLA		150.00	25	3,750.00		-		-		-	25	3,750.00
3	BAG, sling		400.00	60	24,000.00		-		-		-	60	24,000.00

4	BAG, back pack water proof		1,600.00	20	32,000.00		-		-		-	20	32,000.00
5	BAG, back pack		600.00	40	24,000.00		-	0	-		-	40	24,000.00
6	FLASHLIGHT w/emergency lamp		180.00	39	7,020.00		-	0	-		-	39	7,020.00
7	BOOTS		250.00	30	7,500.00		-	0	-		-	30	7,500.00
8	SNEAKERS/SHOES/BOOTS		4,000.00	20	80,000.00		-		-		-	20	80,000.00
9	AIRCON, window type,2hp		28,000.00	4	112,000.00		-		-		-	4	112,000.00
10	SAMSUNG J7		12,000.00	1	12,000.00		-		-		-	1	12,000.00
11	SLEEPING BAGS		1,800.00	5	9,000.00		-	0	-		-	5	9,000.00
12	CALCULATOR, Desktop, electronic, mini-printer type, 12 digits w/ink roller & adopter		925.60	1	925.60		-		-		-	1	925.60
13	STEEL CABINET (4 LAYER)		10,000.00		-	2	20,000.00		-		-	2	20,000.00
14	DIGITAL CAMERA (DSLR w/ tri pod)		50,000.00	1	50,000.00		-		-		-	1	50,000.00
15	CORRECTION PEN		99.00	10	990.00	10	990.00	10	990.00	10	990.00	40	3,960.00
16	TENT		3,500.00	4	14,000.00		-		-		-	4	14,000.00
17	FILING CABINET		15,000.00	0	-	1	15,000.00		-		-	1	15,000.00
18	BINOCULAR with Night Vision		25,000.00	1	25,000.00		-		-		-	1	25,000.00
19	MOTORCYCLE, single XR125		100,000.00	6	600,000.00		-		-		-	6	600,000.00
	Subtotal:												<b>1,061,155.60</b>
	<b>TOTAL</b>				<b>2,126,494.75</b>		<b>457,504.19</b>		<b>122,787.12</b>		<b>78,519.87</b>		<b>2,785,305.93</b>

Prepared by:

Recommended by:

Approved by :

**GEMMA B. LABIO**

Credit Officer I/ Acting Planning Officer

**FARIDA P. USMAN**

DMO IV/ Chief, Mgt. Unit

**AMBULO B. BATUGAN**

CENR Officer

*The BAC Secretariat shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management Offices (PMOs) into an Annual Procurement Plan (APP). The APP shall bear the approval of the head of the procuring entity. Updating of the PPMP and the consolidated APP shall be undertaken every six (6) months or as often as required by the head of the procuring entity.*

Form Number: GS-01b